TCA Assesments

From the Client Search Screen
Search for the client
If not found click on the
"Add New Client" hyperlink

Client Profile Module
Complete the Client Profile and the Additional Information Screens
(do not enter a Agency Client ID)

Click on Activity List
When the Episode list appears click on the
" Start a New Episode" hyperlink

Complete the Intake Module

- **Use** *"DSS Assessment Unit"* **as the Source of Referral**
- **Select a Source of Referral Detail**

Complete the SSI/SA Screening

Complete TAP if required and done on site

Electronically refer the client for further assessment or admission for treatment