

SMART Tip Sheets

Problem Solving Court Discharge

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This tip sheet explains how to document a participant's status at the time of Discharge from the problem solving court.

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Participant Discharge from Problem Solving Court

This module allows for the documentation of a participant's status at discharge (employment, education, living arrangements, etc.) The participant information captured at the time of discharge is compared with the information captured at the time of the admission to the problem solving court, thus allowing for the ability to generate performance measures. Always reference your Problem Solving Court SMART Training Manual to ensure all required fields (yellow and white) are complete.

1. **Entry Steps:** Login, Select Facility (if applicable), Client List, select client, Activity List, Problem Solving Court, Problem Solving Court Admission, Problem Solving Court Discharge. Note: Do not select the Discharge that is not within the Problem Solving Court module.
2. Enter the **Date Discharged** (from problem solving court), **Discharge Staff**, **Disposition**, and **Reason**. Note: It is important to enter the correct Discharge date to provide accurate information to measure outcomes.
3. Complete all required (yellow and non yellow) fields. Note: There are a number of pale yellow fields on the Discharge screen. These fields are linked to key performance measures. Completing all fields is important to generate performance measures. Be sure to complete the Discharge prior to closing the record via the Intake screen.
4. Click **Save** and **Finish** when done.

Note: Go to the Intake screen to close the participant case.

The screenshot shows the SMART system interface for a Discharge Profile. The top navigation bar includes the SMART logo, user information (User: Gibbs, Sharon), and location (MBC Treatment Center). The client information is Pig, Porky (M0601640987PI | 1). The left sidebar contains a menu with options like Home Page, Agency, Group List, Authorization Dashboard, Client List, Client Profile, Linked Consents, Non-Episode Contact, Activity List, Court Monitoring, Judicial Cont Care, Intake, Lab/Radiology, Fee Determination, Drug Testing, Wait List, Tx Team, Screening, Assessments, Admission, Program Enroll, PSCourt, Admission, Education, Legal Status, Employment, New Charges, and Case Management.

The main form area is titled "Discharge Profile" and contains the following fields:

- Date Discharged: 11/5/2007
- Discharge Staff: 1, Training
- Date of Last Contact: 11/1/2007
- Disposition: Completed/Graduated
- Reason: completed treatment and all court obligations
- Primary Referral: to drug-free outpatient substance abuse tx program
- Secondary Referral: other referral

The "Status at Discharge" section includes:

- Employment Status: Employed Full Time (35 hours or more per week)
- # of Weeks Employed: 40
- Average Monthly Employment Income in the Past Year: \$5,000.00
- School/Vocational Training Status: None, N/A
- # of Months in School/Vocational Training: 0
- Living Arrangement: Residential Substance Abuse Treatment Facility
- # of Months in This Living Arrangement: 24
- Number of Children Living with Client: 2
- Highest Grade Completed: Earned BA/BS
- Does the client live with anyone who:
 - has an alcohol problem: No
 - uses non-prescribed drug: No
- Delivered baby during treatment: No
- Is baby drug free: (pale yellow field)

At the bottom, there is an "Administrative Actions" section with a "Delete Discharge" link and three buttons: "Cancel", "Save", and "Finish".