SMART Tip Sheets
Medications

Treatment

Medications

Buprenorphine Initiative

Printing Prescriptions

This Tip Sheet focuses on the elements required for entering medications.

Total Pages: 3

Medications

1. **Entry Steps**: Login, Select Facility, Client List, select client, Activity List, Treatment, Medications.

2. When the Medication screen appears click on the **Add New Medication** hyperlink. This will activate the Medication fields.

3. In the first medication field, select the type of medication the client is prescribed from the list in the drop-down box. In the second medication field, select the actual medication. *Note*: If the medication the client is using **cannot** be found on the list, select "Other". This will activate the "Please specify" field where you can manually enter the name of the medication.

4. Complete the other required yellow fields.

5. When finished, click the **Save** button. Once saved, the medication information will appear in the table at the top of the screen.

6. To modify a field, or to document the discontinuation of a medication, click the **Review** hyperlink and modify as appropriate. Then click **Save** to update the record.

7. You can also print the individual medication record, by clicking **Print** in the Actions Menu.

Buprenorphine Initiative

1. If the client is being treated for heroin addiction with **Buprenorphine**, there are seven additional fields that must be completed.

2. In the first medication field, select "Heroin Treatment Medications". Then in the second medication field, select Buprenorphine.

3. Then enter the additional information: Prescribing Physician, Date of Dosage, Frequency, Date Prescribed and any notes.

4. Additionally, for Buprenorphine clients, when Buprenorphine is selected the "Date of admission to Buprenorphine related treatment" field becomes yellow. Enter the date. Note: the "Date of admission to Buprenorphine related Treatment" must be entered each time the client is prescribed a different dosage. This date is the date of initial admission to Buprenorphine related treatment, not the date of the new dosage.

5. Complete the following fields:
   - Medicaid application date
   - PAC application date
   - Medicaid MCO
   - Medicaid approved date
   - PAC approval date
   - PAC MCO

- **Note:** T*hese 6 fields only need to be completed once upon the initial input of information*.