



Treatment

Medications Buprenorphine Initiative Printing Prescriptions

This Tip Sheet focuses on the elements required for entering medications.

**Total Pages: 3** 

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DEPARTMENT OF

HEALTH AND MENTAL HYGIENE







## Medications

- 1. Entry Steps: Login, Select Facility, Client List, select client, Activity List, Treatment, Medications.
- 2. When the Medication screen appears click on the <u>Add New Medication</u> hyperlink. This will activate the Medication fields.
- 3. In the first medication field, select the type of medication the client is prescribed from the list in the drop-down box. In the second medication field, select the actual medication. *Note:* If the medication the client is using **cannot** be found on the list, select "Other". This will activate the "Please specify" field where you can manually enter the name of the medication.
- 4. Complete the other required yellow fields.
- 5. When finished, click the <u>Save</u> button. Once saved, the medication information will appear in the table at the top of the screen.
- To modify a field, or to document the discontinuation of a medication, click the <u>Review</u> hyperlink and modify as appropriate. Then click <u>Save</u> to update the record.
- You can also print the individual medication record, by clicking <u>Print</u> in the Actions Menu.





## Buprenorphine Initiative

- If the client is being treated for heroin addiction with Buprenorphine, there are seven additional fields that must be completed.
- 2. In the first medication field, select "Heroin Treatment Medications". Then in the second medication field, select Buprenorphine.
- 3. Then enter the additional information: Prescribing Physician, Date of Dosage, Frequency, Date Prescribed and any notes.
- 4. Additionally, for Buprenorphine clients, when Buprenorphine is selected the "Date of admission to Buprenorphine related treatment" field becomes yellow. Enter the date. Note: the "Date of admission to Buprenorphine related Treatment" must be entered each time the client is prescribed a different dosage. This date is the date of initial admission to Buprenorphine related treatment, not the date of the new dosage.
- 5. Complete the following fields:
  - Medicaid application date
  - PAC application date
  - Medicaid MCO
  - Medicaid approved date
  - PAC approval date
  - PAC MCO
- **Note:** These 6 fields only need to be completed once upon the initial input of information.

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