This tip sheet describes the elements of the SMART Home screen and its functions.

Total Pages: 2
1. **Entry Steps**: Login, Select Facility (if applicable).

2. **Home Page**: This is your Home screen, the first screen that appears when you have successfully logged into SMART.

3. **SMART Version**: The SMART version can be identified in the upper right hand corner of the screen.

4. **Announcements**: This portion of the screen displays system and agency announcements for the SMART users. Go to the Actions column in the Announcement section of the screen, hover over the icon that resembles a pencil, and click **Review** to view a full announcement.

5. **Menu Tree**: The SMART Menu Tree is located on the left side of the screen. It is one of the main navigation tools in SMART.