UNIVERSITY OF MARYLAND
INSTITUTE FOR GOVERNMENTAL SERVICE & RESEARCH

MARYLAND DEPARTMENT OF HEALTH AND MENTAL HYGIENE

8505 Evaluation

This Tip Sheet focuses on the steps required to completing required fields for 8505 evaluations.

Total Pages: 2

IGSR Technical Support: 301.405.4870
www.igsr.umd.edu

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Behavioral Health System Baltimore

MARYLAND.gov DEPARTMENT OF JUVENILE SERVICES

MARYLAND COURTS
mdcourts.gov

8-505 Evaluations

1. **Entry Steps:** Login, Select Facility, Client List, select client, Activity List, Court Monitoring, 8-505 Evaluations.

2. Click on the **_Add New_** hyperlink.

3. Required fields are documented below along with definitions.

   - *8-505 Received Date* – Date the 8-505 was received

   - *8-505 Referred to Jurisdiction*- Date the 8-505 order was sent to the jurisdiction

   - *Judge Name* – Judge that signed the order

   - *County* – County the order was issued from

   - *Judge Signed 8-505* – Select Yes or No

   - *Judge Signed 8-505 Date* – Date the Judge signed the 8-505 order

4. If you know the information for the other fields you may complete them.

5. Click on Save and or Finish button

Click here to activate screen

Click on Save and/or Finish when completed